Commercial Driver License (CDL) Training
Information and Application

Program Overview
The six (6)-week Commercial Driver License (CDL) program teaches students basic truck driving skills introducing students to the field of heavy-duty trucking. Safety as well as State of Montana and Federal Department of Transportation (DOT) rules and regulations and equipment knowledge are emphasized. Using a comprehensive curriculum developed by the Professional Truck Driving Institute (PTDI), students will receive approximately 150 hours of instruction including 44 driving hours that meets DOT and Federal Motor Carrier Safety Administration (FMCSA) Entry-Level Driving Training regulation standards addressing skills, theory/knowledge, tasks, and the duties required of entry-level commercial vehicle drivers. The program meets the needs of students with no prior knowledge or experience in truck driving interested in getting a Class-A CDL.

Program Days and Times:
- October 25, 2021-December 10, 2021 (class will not meet November 11th, 24th, 25th & 26th)
- Classroom instruction Monday-Friday 9-5
- Range and Highway Behind-the-Wheel (BTW) Monday-Friday 9-5
- State Licensing Written Exam TBD

IMPORTANT: Attendance at all classroom & BTW is required.

Program Fees
- Full Payment of $5000.00 due by October 18, 2021.
- Fees include tuition, textbook, program screenings*.
- Learner’s Permit Fee of $50 is NOT included and will need to be paid by the student at the time they take the written exam at the state motor vehicle division office.
- Refund policy: 100% refund before payment due date October 18, 2021 provided screens have not been completed; 90% refund after the screenings have been completed up to the first day of class October 25, 2021; no refund after course start date.

*Program Screenings Included: DOT Physical, Drug Screening, Background Check, Driving Record

Application Requirements & Deadlines
1. Must have a current and valid Montana Driver License at the time the application is submitted.
2. Must be at least 18 years of age at the time the application is submitted.**
3. A criminal background check will be completed prior to the October 18, 2021 deadline.***
4. Must have a clean driving record. Motor Vehicle Record will be ran prior to the October 18, 2021.**
5. Department of Transportation (DOT) Physical must be conducted and results provided by October 18, 2021.

Revised 9/2021
6. Drug Screening. Pre-Screening must be conducted and results provided by October 18, 2021.

**If you are under the age of 21 you will be prepared for the Montana Type 2 Certification Class-A License (intra-state).**

***If you have concerns about something in either your background check or your driving record that may hinder you for obtaining the CDL please contact the Department of Justice at (406) 444-3933 prior to applying for the program.***
MONTANA TECH WORKFORCE APPLICATION

Complete this form and return it to Michelle Morley at Highlands College 25 Basin Creek Rd, Butte, MT 59701. Please call Michelle Morley at (406) 496-3778 or e-mail mmorley@mtech.edu if you have any additional questions.

Please note that this form is only for Workforce Development students who are registering for the Workforce Development courses at Highlands College. If you are seeking to take any additional classes offered at Montana Tech, please see the Enrollment Services Office for a Short Form Application or apply online at www.mtech.edu.

Name: ____________________________________________ Male □ Female □

Last Last First MI

Address: ____________________________________________ Street City

State Zip Phone: ____________________

Email: __________________________

Date of Birth: __________________ Social Security Number: ____________________

Have you ever attended Montana Tech? YES □ NO □

Previous date(s) of attendance at Montana Tech: ____________________ Year(s)/Term(s)

List any other name under which your records might appear: __________________________

If you have a degree, please list the degree, the year received, and the institution:

________________ Degree Year ________________

Institution City State

________________ Degree Year ________________

Institution City State

Summarize previous work experience: ____________________________________/________________________

Revised 9/2021
Summarize previous experience with heavy-duty trucking (if any):
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

What are your employment goals for obtaining a Commercial Driver License (CDL)? _____________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

I hereby acknowledge that payment is due on, or before, the first day of class. If payment is not made by this deadline, I understand that I will be dropped from the course.

Applicant’s Initials

I hereby certify, to the best of my knowledge, the information on this application for admission is true and complete, without evasion or misrepresentation. I understand that; if it is later found otherwise, it is sufficient cause for rejection or dismissal. If my application for admission is approved, I agree to abide by the present and future rules and regulations both academic and nonacademic, and the scholastic standards of the appropriate institution, its colleges, schools, departments and institutes, including, but not limited to those rules, regulations and standards stated in the catalog. I further acknowledge that, if I fail to adhere to these regulations or meet these requirements, my registration may be canceled.

Date  Applicant’s Signature (Complete Legal Name)

Revised 9/2021