

MONTANA

TECHNOLOGICAL UNIVERSITY

STAFF SENATE

Meeting Held: 5 September/ 9:00 AM to 11:00 AM Kelly Steward

Next Meeting: TBD

Attendees

President: Kinsley Rafish ☒, **Vice President:** Jenna Snow ☒, **Treasurer:** Marcia Lubick ☒,

Secretary: Casandra Welsh ☒

Senators: Katie Bigbee ☒, Natasha Chadwell ☐, (EX)Kat Fitzgerald-McCormick ☐, Ryan Hessler ☒
Ginnie LaMere ☒ Debbie Luft ☒

Agenda

New Business

1. Visit from Career Services
 - Aaron Frale (Director of Career Services) needs volunteers for the upcoming Career Fair
 - Sept. 13 is setup day from noon to 3:30 if available to assist email afrale@mttech.edu there will be a welcoming social from 4:30 to 6:00 PM in the Lance Leadership Hall-SSC
 - Sept. 14 to Sept. 15 is the Career Fair and volunteers are greatly appreciated again email Aaron at afrale@mttech.edu
2. **Budget Report:** Marcia
 - State Fund- \$1061.23
 - Chancellor's Fund- TBD
 - Staff Senate Fund/Foundation \$10,927.27
3. **Pam Hogart Staff Senate Fund:**
 - Day One 9/7/23
Shannon Panisko created a SS web page and marketing materials to help us promote raising funds for Day 1
 - \$500 match (Jack and Leah McCarthy)
Drive to promote Day 1 for Staff Senate. Very exciting for SS to raise additional funds
4. **Staff Senate Committees:**
 - Budget-** Marcia and Katie
 - Communications/Marketing** -Ryan Hessler and possibly Kat Fitzgerald-McCormick
 - Events-** Kinsley, Jenna, Ginny and Casandra
 - **Senate Governance**
 - Bylaws-** Marcia, Debbie, Casandra, Kinsley and Jenna

New Employee Programs- Jenna, Ginny and Katie

Ask the Senate- Kinsley, Jenna and Marcia

Staff Senate Memorial Fund- Kinsley, Jenna and Marcia

Leadership Team- Kinsley and Jenna

Budget Planning -Marcia

Executive Search Committees- Submit paragraph explaining why you would be a great fit for this committee

Lead Team (Kat Fitzgerald-McCormick and one more member)

Faculty Senate report out- Kinsley

ASMT report out- Kinsley

MUSSA- Debbie and Casandra

Staff Recognition- Marcia, Kinsley, Jenna and Casandra

5. Round Table

Kristi Carroll has resigned

Next Event...

Fun Run Homecoming- Katie is looking into the details and will provide an update once she speaks with Taylor Liva -ASMT

Christmas Stroll- Photo Contest and SINGO

Follow up on Make a Difference Day

Action Items

Bylaws review and discuss at next meeting

Group Photo and Bios

Poll for new meeting time so everyone can attend