

MONTANA

TECHNOLOGICAL UNIVERSITY

STAFF SENATE

Meeting Held: 9 February / 1::30 PM / Pintler Room

Next Meeting: March 7th / 9 AM to 11 PM

Attendees

President: Kinsley Rafish ☒, **Vice President:** Jenna Snow ☒, **Treasurer:** Marcia Lubick ☒, **Secretary:** EX-Cassandra Welsh ☐

Senators: Debbie Luft ☒, Natasha Chadwell ☐, EX-Shauna Goodell ☐, EX-Tara Kloker ☐

Agenda

New Business

1. Action Items

- Meetings will be held on the first Tuesday of the month starting March 7th from 9:00-11:00. We will continue to meet monthly through June 2023.
- Call for new senators
 - Updated form will be sent out March 1st
 - Kinsley, Jenna, Marcia, and Casandra will sit on the committee
 - We will hold a lunch and learn with new potential senators to give up a better idea of what the Staff Senate is and what is expected of them.
- Website
 - Marcia, Debbie, Jenna, and myself are reviewing the new website all changes will be submitted to Amanda by February 28th

2. Budget Report: Marcia

- State Fund- \$1,052.57
- Chancellor's Fund- \$1,300.00
- Staff Senate Fund- \$360.50
- Foundation Fund- \$8,720.02

3. Communications/ Marketing:

- We add Pat on the Back photos to the website to “tell our story”

4. Events:

- We will not be hosting the Staff Senate Memorial Corn Hole Tournament in February but will be hosting SINGO or BINGO on **Thursday April 13th**
- We will sell popcorn, bingo cards and 50/50 tickets
- Staff Appreciation event
 - Will hold in June

5. Employee Recognition:

- Mentor with a Senator
 - Friday February 24th and Monday March 6th
 - Moving forward we would like to hold lunches once a month for those who do not attend we will campus mail or deliver the welcome packet.
- Six Month
 - Working on getting those out

6. Senate Governance

- Review the bylaws prior to July

7. Lunch and Learn

8. Ask the Senate:

9. Scholarship:

- Kinsley reached out to Shannon to schedule a meeting to discuss potential changes

10. Report Outs:

- Leadership Team:
- Professional Development (LEAD):
- Faculty Senate Updates:
- ASMT Updates:
- MUSSA Updates:
 - We met 1/26/2023 and mostly just discussed ideas on what we wanted to pursue over the next year. Might ask the BOR to change the wording for Columbus Day to Indigenous Peoples day across the MUS. Plan to work on collecting onboarding/mentoring programs from as many of the campuses as possible and creating a 'how to' guide or best practices from across the MUS. MUSSA next meeting is February 23rd.
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11. Staff Recognition:

- Pat on the back
- Awards
 - Kinsley, Debbie, AMST Rep and looking for two others to serve on the committee.
 - Need to cut down the questions
 - Would like to be sent out March 1st

12. Round Table:

Action Items

1. Next Meeting 3/7/23