

Staff Senate Meeting

Attendees

- Natasha Chadwell
- Tara Klocker X
- Debbie Luft X
- Casandra Welsh
- Shauna Goodell
- Kinsley Rafish
- Jenna Snow
- Marcia Lubick
- Mike Haldane X

Next meeting: Tuesday, September 27th, 2022 2:00 PM TBA

1. Senate Elections:
 - a. Congrats to both Kinsley and Jenna for leading the Staff Senate Team with Kinsley as President and Jenna as Vice President
2. Budget Report:
 - A) State Fund: \$ 1036.07
 - B) Chancellor Fund: \$ 1897.00
 - C) Scholarship Fund: \$8,720.02
 - D) Staff Senate Fund: \$ 360.50
 - i. Marcia mentioned \$200.00 for gift cards
3. Retreat Updates/Feedback
 - a. Revisit: day/time of meetings
 - i. Resend the Doodle Poll- Meeting on Thursday was mentioned
 - b. Senate Photo
 - i. Scheduled for the next Staff Senate Meeting so everyone bring your smile and wear your Staff Senate shirt!
 - c. Calendar of events
 - i. Revisit the retreat and discuss feedback such as pros/cons
 - d. Event to Plan:
 - i. **9/14/22**-Reschedule on campus 9-10am Meet and Greet Rescheduled for Christmas Stroll
 - ii. **10/19/22 at Slainte Meet and Greet**-Communicate with everyone that this will be a family friendly event and everyone and anyone is able to attend. Stress that it is a fundraising event for Staff Senate. Jamie would love to join in on this event
 - e. Half Day Retreat in January will be held on 1/31/22
 - a. Review the election part of the Bylaws.



- b. Finalize date selection on the raffle fundraiser, lunch & learn and Spring Appreciation Day.
 - c. Survey Senators on how the Officers are doing.
 - d. Review our goals/plans and ensure that everything is on track.
 - e. Review feedback pertaining to Fall events.
 - f. Expectations/Involvement (Jenna)
 - a. Emailing regarding concerns, issues etc. after a staff senate meeting has taken place is highly discouraged. Instead you're encouraged to reach out to the person(s) directly regarding your issues. Any emails will be printed and brought to the next staff senate meeting to be discussed as a whole. Follow Article IV of the Bylaws.
 - b. Notify the Staff Senate President or Vice President in advance when you're unable to attend a meeting.
 - c. Always maintain professionalism on and off campus by understanding that you represent Staff Senate and the staff at Montana Tech at all times.
- 4. Senate Governance/Committee Memberships:
 - a. Satisfaction Survey Committee
 - b. Policy & Procedures Committee
 - c. Share Resolutions (Tabled)
- 5. New employee:
 - a. Lunch for Mentor with a Senator.
 - i. 2nd Wednesday and last Thursday of every month- Everyone has been super busy but we will get back on schedule
- 6. ByLaws:
- 7. Turnover/retention concerns
 - a. Invite Ron Muffick to a Staff Senate meeting (9/29 at 8:30 AM or 10/13 at TBD) to present a formal agenda that shares our concerns but is direct and concise and also mentions solutions
 - b. Survey colleagues in our areas on what motivates them and does not have a monetary value (Example: Remote Work)



8. **Leadership Team Update-** Jenna updated that it was positive and Ron mentioned turnover. Jenna expressed that Staff Senate is also concerned about turnover. Ron agreed to meet to discuss ideas and solutions. EAB Workshop will be held on 10/11 & 10/12
9. **MUSSA Update-** Nothing new to report since elections were held
10. **Lead Team Update -**No update at this time