

Staff Senate Meeting Minutes
April 26, 2022
9am – 10am (Chancellor’s Lounge)

Attendees:

<input checked="" type="checkbox"/> Mike Haldane	<input checked="" type="checkbox"/> Kinsley Rafish	<input checked="" type="checkbox"/> Cassandra Welsh
<input checked="" type="checkbox"/> Marcia Lubick	<input checked="" type="checkbox"/> Jeremiah Strand	<input checked="" type="checkbox"/> Casey Vanatta
<input checked="" type="checkbox"/> Debbie Luft	<input checked="" type="checkbox"/> Jenna Snow	

Next meeting: **Tuesday, May 10th, 2022**

Agenda: plan welcome for new staff senate members. Gift ideas: staff senate mug, meal voucher, card. Review the Survey/Feedback.

Budget Report: Marcia reported budget updates

- State Fund: \$587.31
- Chancellor Fund: \$171.74
 - o 15 \$5 cards ordered for Pat on the Back
- Scholarship Fund: \$8,720.02
- Staff Senate Fund: \$360.50

Communications/Marketing:

- Promote Staff Appreciation Day
 - o Add to weekly update
 - o Send outlook invitation to “All Staff”

Events:

- Staff Appreciation Day has been moved to Wednesday June 2nd from 1:30-3:30. Attendees will be given a clue card to visit 5 or 7 departments. Departments will be found by solving a riddle. Once they have visited the department participants will receive a sticker. Those who choose to complete the scavenger hunt will receive a ticket for ice cream and submit their clue card to be entered in to win a parking pass for the 22-23 year, campus store gift cards and meal vouchers. We will be giving out a scoop of ice cream from Sprinkles \$3.00 a scoop. If we exceed the funds available Dr. Cook will cover what we cannot.
- Chancellor Meeting every other Wednesday at 11:00am in the Chancellor’s office
 - o Schedule:
 - 5/25/22: Marcia
 - 6/29/22: Mike
- Schedule new staff senate photo with new team members sometime in June/July

New Employee

- 5 new members joining the staff senate:
 - o Shauna Goodell, Student Affairs
 - o Tara Kloker, Student Affairs
 - o Reanna Lange, Budget and Human Services
 - o Stanley Cunningham, Facilities
 - o Natasha Chadwell, Mathematical Sciences

Kinsley made a motion to approve, Cassandra 2nd, all in favor and approved by Staff Senate

Senate Governance:

- Did a round table discussion of what senate governance means to each senate member. Kinsley will send comments to Dr. Cook.

Scholarship:

- Mike joined the scholarship subcommittee with Kinsley and Casey. Next meeting, discuss what the scholarship can be used for. Deadline to apply is July 15th. Spring winners did not accept.

Ask the Senate:

- Concern with how to address mental health concerns with students. Bring to the staff senate once new member, Tara Kloker joins as she is a counselor. Create a lunch and learn.

Staff Recognition:

- The Faculty / Staff Award Ceremony was a HUGE success. "What a great afternoon celebrating our faculty and staff and their commitment to Montana Tech. I'm not sure any of us knew what to expect with a 2-year backlog of awards and trying this out in a different venue but I think everyone would agree that it was a roaring success. Thank you for your energy, creativity and attention to all of the details". (Dr. Cook)
- Pat on the back winners were:
 - o Colby Lean
 - o Jackie Amaya
 - o Brian Vieke

Report Outs:

- Leadership Team: no updates, did not have a meeting in March. Last meeting was 4/19/22.
- LEAD: Cassandra was unable to attend the last meeting. Need a new member of staff senate to join LEAD. Recommendations? Cassandra will check in with Sarah Raymond about staff senate completing the Strengths Assessment
- Faculty Senate Updates: All faculty meeting scheduled today. Complete the staff satisfaction survey.

- ASMT Updates: No updates.
- MUSSA Updates: Next Meeting Date: Thursday 4/28/22 @ 2:00
- Mentor with a Senator- no updates

Round Table:

- Land acknowledgement- Casey made a motion to approve, Cassandra 2nd, all in favor and approved by Staff Senate
- Casey had an idea that each staff senate member take a turn to start the meeting with a “tip/trick”, ice breaker. Do one per month, can opt out if not interested. Start with new committee members.

Next meeting scheduled for Tuesday May 10, 2022 at 9:00am in the Chancellors Lounge in the Mill Building. Casey will run the meeting in Kinsley’s absence.

Welcome to new staff senate members scheduled for Thursday May 19th at 9:00am in the Chancellors Lounge in the Mill Building