

Staff Senate Meeting Minutes
Tuesday, June 29th, 2021
9am – 10:00am (Pintler)

Attendees:

_X_Marcia Lubick
_X_Debbie Luft
_X_Kinsley Rafish
_X_Sean Ryan

_X_Tristan Sewell
_X_Trisha Southergill
_X_Kathy Stevens
_X_Angela Stillwagon

_X_Kramer Ungaretti
_X_Casey Vanatta

Minutes Approval:

Next meeting: **Tuesday, July 13th, 2021**

1. Onboarding new senators – Angela mentioned doing a welcome card for the new people. Kinsley will send one through campus mail for everyone to sign. Nicholas Smith dropped out.
2. Committee Review – discussed combining some committees like putting facebook with communications, etc. Casey is drafting the new 21-22 Committee Description document with the changes and will share with the group.
3. Suggested poll of meeting day/time and length- possible one shorter meeting to get through agenda at the beginning of month followed by a longer meeting for the 2nd meeting to concentrate more on a specific subject(s). Kinsley will send out a doodle poll to everyone.
4. Casey is collecting Shirt Sizes for the retreat.
5. **Budget Report:** [Marcia](#)
 - a. Updates: need another member. Assistant to treasurer doesn't need to be on staff senate for a year
6. **Communications/Marketing:** [Sean](#)
 - a. Group Photo Will be taken on: TBD
 - b. Staff Senate Facebook page Status: facebook page is live. Sean sending out the link.
 - c. Plan for those w/o social media to update website or send out monthly email/newsletter. Bringing back the newsletter that was recently voted to disban.
7. **Events Committee:** [Kinsley, Kathy](#)
 - a. Updates: Lunch and learn/retreat fall under the events committee. Possibly adding more than 4 subcommittee members to this group.
8. **MUSSA:** [Kinsley & Sean](#)
 - a. Moving this to senate governance
 - b. Schools are struggling for staffing
 - c. BOR doing a compensation assessment
 - d. Rental car prices/hotels affecting MUS campus'
9. **New Employee:** [Debbie, Trisha](#)
 - a. Updates: Inventory staying in LLC
 - b. 3 new employees (2 admissions and 1 for Ace)
10. **Facebook:** [Sean & ??](#)

11. Senate Governance: [Marcia](#), [Debbie](#), [Casey](#)

- a. ByLaws vs Constitution – Marcia shared purpose of staff senate and discussed that the bylaws and constitution need to be aligned by next meeting.
- b. Updates on Great Places to work survey: announce results at Tech forum in fall (over 50% responded to survey) Communication/fairness/collaboration are the biggest needs for improvements
- c. Shared Governance:
 - i. Professional Development Committee Updates: 8/17 development day. Looking for a member of staff senate to join since Tristan is leaving.
 - ii. Executive Leadership Committee Update: none
 - iii. Strategic planning committee: none
 - iv. Faculty Senate: none
 - v. ASMT:

12. Scholarship: [Kinsley](#), [Casey](#)

- a. Applications due July 15th, 2021.

13. Staff Development: [Trisha](#), [Kathy](#),

- a. Retreat Planning: August 3rd between 9-12. Won't meet on 7/27.

14. Ask the Senate: [Marcia](#)

- a. Updates: none

15. Staff Recognition: [Marcia](#), [Sean](#)

- a. Pat on the Back: Kramer, Jeff Fellows, Marissa Bentley, Patrick Pollock
- b. Updates: Chancellor wants 2 awards: Peer Review and Student nominated award
 - i. Student Award (Outstanding Service Award) Updates: 8/17-8/27 will be open so we can get this done before the Fall award ceremony.
 - ii. Peer Award (Above & Beyond Award) Updates: Will open as soon as possible and close 7/27

16. Marcia has requested time

- a. Marcia took time to thank Casey for her contributions to staff senate as president. She talked about all the progress that has been made including the Great Places to work survey, how the administration is working to get a better process for evaluations, etc.