

**Staff Senate Meeting Minutes**  
**October 12, 2021**  
**9am – 10am (Pintler)**

Attendees:

<input checked="" type="checkbox"/> Mike Haldane	<input checked="" type="checkbox"/> Kinsley Rafish	<input checked="" type="checkbox"/> Kathy Stevens
<input checked="" type="checkbox"/> Marcia Lubick	<input checked="" type="checkbox"/> Jeremiah Strand	
<input checked="" type="checkbox"/> Debbie Luft	<input checked="" type="checkbox"/> Jenna Snow	<input type="checkbox"/> Casey Vanatta
<input type="checkbox"/> Nathan McQuinn	<input checked="" type="checkbox"/> Trisha Southergill	<input checked="" type="checkbox"/> Cassandra Welsh
<input checked="" type="checkbox"/> Sarie Nicholls		

Approval of 9/28/2021 meeting minutes: Debbie motioned to approve. Jenna provided the second. All voted in favor of approval.

**Immediate Business:**

Sean Ryan has resigned from staff senate and the vice president role. Debbie Luft has been nominated for the vice president role. She accepted the nomination.

Trisha Southergill is leaving MTech and will be leaving staff senate. Kathy has been nominated for the secretary role and accepted. Sarie will be available to assist.

Kinsley asked if anyone objected to the nominations. No objections. Replacements will have a formal vote in the next meeting.

**Volunteer Opportunities:**

Make a Difference Day: 10/23. Grab and Go breakfast available in the courtyard at 9am. Then groups will be assigned to an area around the city of Butte to pick up trash and beautify. Cassandra, Marcia have volunteered. Let Kinsley know if you are interested.

Meet and Greet on Campus: November

**New Business:**

**Budget Report:**

Marcia reported we now have 4 accounts. State: \$1100 balance, chancellor: \$910 balance (\$90 spent on plaques), staff senate foundation fund: \$150 balance, Pam Hogart memorial scholarship: \$7,381.75 balance (does not include Day One funds from 2021).

**Communications/Marketing:**

Sean transferred the Facebook administration to Kinsley. Marcia wants the Facebook page advertised through the weekly update or the app. Jenna shared we could just add "like our Facebook page" to the bottom of our info in the weekly update. Jeremiah and Jenna will take care of this.

Jenna will proofread all of our weekly update items. Send items to Jeremiah and Jenna.

**Events:**

Lunch and Learn: today! 10/12 noon! Topic is Excel. Will be offered via zoom.

Make a Difference Day: see above

November Meet and Greet: Date – November 9 at 9am. We can bring in baked goods. Kathy, Jenna, Kinsley, Sarie, Jeremiah, and Cassandra volunteered to bring in baked goods. Coffee/tea service is \$2.99/person. We will use the coffee/tea service with Sodexo. Marcia will coordinate the beverage service for 40 people. If available, the location will be the Copper Lounge, Kinsley will coordinate. Marcia will coordinate a door prize.

Christmas Stroll: options include a build a bear event or a cocoa bar. We will plan more when closer to the date and MTEch has more info available.

**Mental Health:**

Kinsley thanked Nathan and Cassandra for their leadership with the walking. They may take a break due to colder weather.

**On Boarding:**

We need to think of a new name for the on boarding program – lunch program. Kinsley charged the group to think about it for the next meeting.

Marcia, Kinsley, or Sarie can request vouchers from Sodexo for the lunch tickets.

We need to determine a start date. Kinsley suggested January 2022, the group agreed. This will allow for more planning and details to be completed.

**Senate Governance:**

ByLaws: no updates

New Employee Packets: Kinsley bought more bags and tissue paper. She is donating more lifesavers. Are we going to include facial tissue with the packets? The group agreed to add that to the packets. Kinsley will pick up the small facial tissues. Jenna reported we are up to date on the 6 month and welcome packets.

**Ask the Senate:**

No new questions.

**Scholarship:**

January Corn Hole Tournament: Dates – January 2022. Previously held in the KC building in the ballroom. The group agreed the space works and we will work for that location again. Tentative date: 1/13. This is an all-hands-on deck event – we need all senators need to participate (set up, event logistics, and clean up). Please mark you calendars. More planning in the next meetings. (prizes, food, raffle, logistics,

50/50, etc.) We need to have most logistics and plans prior to the end of December. One question posed: Do we want to increase our scholarship amount?

**Report Outs:**

Leadership Team Updates: no updates

LEAD: a 2 day leadership and diversity training – October 26-28. Lead by Reverend Jamie Washington.

Faculty Senate Updates: no updates

ASMT Updates: Kinsley reported that she has had conversations with ASMT. No update.

MUSSA Updates: no updates. Debbie will back up Kinsley if she can't attend.

Great Place to Work Update: no updates.

**Staff Recognition:**

Pat on the Back: no update. Jenna will contact Diane Warthen to update the photo on Pat on the Back. Jenna will be the web contact.

Awards Update: will be presented this Thursday, 10/14. Please plan on attending and wear your staff senate shirt.

**Round Table:**

Kat McCormick requested to be involved with staff senate. Suggestions: she is welcome to attend meetings and attend events. Kathy will share our events and updates with Kat. We can look in the future to forming a subcommittee that will help engage the staff with different events. Kathy will get more details from Kat and share at the next meeting.

In previous meetings we have discussed ways to have social events outside of campus. One other option for staff senate for a social event outside of campus is with Big Brothers Big Sisters Bowl for Kids Sake (11/6 or 11/13) with the theme of dress up as your favorite 80s movie character. Is this an event we want to participate? There is interest and Kinsley will investigate for details.

**Next Meeting:**

October 26, 9am