

Staff Senate Meeting Minutes
Tuesday, September 03, 2019
Mt. Con Room, Student Union Building
9:00 a.m. – 10:00 a.m.

Present: Frances Holmes, Peggy McCoy, Denise Herman, Kathy Stevens, Casey Vanatta, Niki Wilcox, Kinsley Rafish, Tristan Sewell, Angela Stillwagon, and Marcia Lubick

Absent: Marilyn Patrick, Debbie Luft

Minutes: Minutes of the August 6, and August 20, meeting minutes were approved.

New Business:

Meeting with Dr. Cook: Staff Senate will meet with Chancellor Cook on Thursday, September 19 from 9am-10am. We will not meet on our regularly scheduled meeting date of September 17.

So far Agenda items include:

- Share Staff Senate Mission and By Laws
- History of Staff Senate Accomplishments
- Discuss the budget
- Staff Recognition

Let Frances know what other topics you want to discuss.

Leadership Team/Cabinet: Chancellor Cook has re-organized the Cabinet as the **Leadership Team/Cabinet** and has included the Staff Senate President on the committee.

Correction from the August 20th minutes, the Alumni Association doesn't have a representative on the new Leadership Cabinet as we originally believed. Peggy is not on the cabinet.

Frances attended the first Leadership Cabinet meeting and reported that the discussions was interesting and informational. The new Student body President, Ashton Cummings, is an impressive young woman. The Students no longer publish a print Technocrat.

Ashton, Amanda and Melissa all spoke about the need to communicate what is happening around campus with all Faculty, Students and Staff. Open communication is important to campus success.

Chancellor Cook asked what the staff on campus would like to see, Frances said "I hear from so many staff that they would like to see some respect from faculty." She then told the story of the group of staff being ignored by a faculty member.

Staff Senate Profile Photos: If the new shirts have arrived before the end of September, plan on the Group and Individual Photos being taken at the first October Meeting which by coincidence is October 1st. If we are still waiting for the new shirts to arrive photos will be postponed again.

Subcommittee reports:

- **Ask the Senate** (Casey, Frances, Peggy) – No new questions
- **Pat on the Back** (Frances, Casey, Marcia, Nick) – Casandra Welsh received her Pat on the Back.

Staff Development:

- **Luncheon Learning Update:** (Debbie, Niki, Kathy)
 - **September 17, 2019 –Presentation: Wildflower Reflections: Legacy Planning (Wills, etc.)** Marsha Goetting from the MSU Extension Economics will be giving a one session workshop in the Copper Lounge Noon -1pm. All Staff and Faculty are invited. We are planning for about 40. Please encourage your co-workers to attend.
 - **Frances will send out the campus invitation**
- **Scholarship:** (Casey, Marilyn, Peggy M.) Day One is September 11, anyone wishing to donate to the Staff Senate Scholarship, please choose OTHER and stipulate that you want to donate to the Staff Senate Scholarship.
- **New Employees:** (Frances, Marcia, Peggy, Nick) Packets will be ready to deliver once we have the fresh candy.
- **Financial Report:** (Peggy, Marilyn) Peggy M.
 - We received our regular budget of \$1,100. No word yet if we will receive additional funds from Chancellor Cook to help with the Luncheon and Learns.
- **Events Committee:** (Kathy, Peggy M. Marilyn, Marcia, Niki, Frances)
 - **Dorm Check-in:** Went well, students were enthusiastic and our help was appreciated. Thanks to everyone who participated.
 - **Homecoming – Clothing drive – September 26 - October 12 –** Boxes will be placed across campus on Sept. 26 along with updated posters. Niki can you update and print the posters? Denise will check with Rocky at the Rescue Mission to learn what kind of donations they need this year.

Shared Governance: (Kathy, Peggy, Debbie) –No update

- **By Laws Review:** (Frances, Peggy, Marilyn) Nothing New.
- **Staff Senate Committees:** During the meeting senators volunteered to be on the different committees. Frances will update the committee roster for the Oct. 1st meeting.
- **MUSSA:** (Peggy, Frances) – The new MUSSA Chair and Co-Chair are from UM. Approval has been received to share the results of the survey. Peggy handed out a copy of the complete survey results from last Spring. Each Staff Senate is only sending out the survey results for their own campus to the campus community. Peggy will clean-up the report to only display Montana Tech information and then the survey will be disseminated. Peggy will put together a presentation to explain the survey results.
- **Staff Recognition Committee:** (Peggy, Casey, Kathy, Denise) Tabled until Frances is able to meet with Chancellor Cook.
- **Fall Newsletter – Newsletter Format – we will keep our current format. We always receive good feedback on the newsletter including on the format.**
- **Deadline to submit articles - Sept 20**
 - **Various ways Staff help Students**
 - Department Highlights – Fall Newsletter
 - Career Services – Angela will write – she is in contact with Sarah Raymond.
 - Enrollment – Kinsley will write.
 - Physical Plant – Denise will write – after new Assist. Director hired.
 - Recruitment – Debbie will write.
 - Student Success Center – Denise will take picture at the tour.
 - Article on Jocelyn Bjornstad, Coordinator of Campus Life. This will be a larger article and focus on her work at the Living Learning Center (she has a Pat on the Back in Summer newsletter).
 - Article on Food Services Policies – Peggy will meet with Sam and write the article on the catering policies and dining hall policies.

- IT Department article (Email policy on campus) – Casey will write
- Disability Services and new policy on Service and Emotional Support Animals – Kathy has spoken with Amy and Cricket and they wish to write the article.
- Pat on the Back – Victoria and Donna – Marcia will write

Next meetings:

Thursday, September 19, 2019 at 9:00 a.m., Mt Con Room of the Student Union Building with Dr. Cook.

**Respectfully submitted,
Marcia Lubick**