

**Staff Senate Meeting Minutes**  
**Tuesday, July 09, 2019**  
**Mt. Con Room, Student Union Building**  
**9:00 a.m. – 10:00 a.m.**

**Present:** Peggy McCoy, Kathy Stevens, Frances Holmes, Denise Herman, Casey Vanetta, Angela Stillwagon, Kinsley Rafish, and Tristan Sewell

**Absent:** Marilyn Patrick, Niki Wilcox, Marcia Lubick, Debbie Luft  
Scott Forthofer has stepped down from Staff Senate

**Minutes:** Minutes of June 25, 2019 approved with email submitted corrections.

**New Business:**

- Welcomed new Senators and made introductions
- Casey will give them access to the shared drive
- Staff Senate Moodle will be deleted because it is generally unused.
- Marilyn Patrick wishes to continue as a Staff Senator
- Casey asked about spreadsheet tracking meeting attendees

**Subcommittee reports:**

- **Ask the Senate** (Casey, Frances, Peggy) – No new questions--perhaps needs more advertisement
  - We discussed a question Casey brought informally to the last meeting about staff bringing children to campus during work hours. Montana Tech has no formal policy, but at least two MUS campuses do have such policies. Angela suggested that emailing information Peggy might get from Vanessa might encourage others to bring them. There might be liability issues with property damage or injury.
  - During the last meeting, we discussed another informal question about campus recycling. Angela reported that Doug Evans supports recycling and was receptive to ensuring custodial staff did not combine recycling items with garbage. He hoped this would happen by this month, but it is not the top priority for him.
  - Casey reminded us that there is a policy prohibiting children under 18 years old from using campus computers because they are not restricted. (What about our students that are under 18?)
  - We discussed Tech's policy requiring service animals be leashed, in their service vest, and under owner's control. Montana state law is trying to combat the increasing abuse of service animal designations. We cannot legally ask about the person's disability, but we can now ask about the animal's training.
- **Pat on the Back** (Frances, Casey, Marcia, Nick) – No new nominations.
  - Victoria was delighted to receive her award. Frances will ask Marcia to forward the information and photo to include in this Newsletter.
  - Denise completed a mock-up to include with each award inviting the recipient to nominate others.
- **Staff Development:**
  - **Luncheon Learning Update:** (Debbie, Niki, Kathy)
    - **July or August – Tour for staff of the Student Success Center** – can we get this setup before Students begin to move in? There will be a community tour in conjunction with Homecoming.



- Email policy on campus (Casey) – What can be sent out to everyone on campus? Questions have come up because of people advertising rentals and Go Fund Me pages.

**Next meetings:**

**July 23, 2019 at 9:00a.m., Regular Meeting - Mt Con Room of the Student Union Building**

**Respectfully submitted,  
Denise Herman**