

Staff Senate Meeting Minutes
Tuesday, June 26 2018
Mt. Con Room, Student Union Building
9:00 a.m. – 10:00 a.m.

Present: Peggy McCoy, Peggy Delaney, Niki Wilcox, Kathy Stevens, Casey Vanatta, Pam Diedrich, Frances Holmes, Joyce O’Neill and Marcia Lubick

Absent: Nick Bowsher, Ronda Cogull, Scott Forthofer, Marilyn Patrick

- Minutes of June 12, 2018 meeting were approved with corrections.
- **Senate Updates**-Welcome to Pam Diedrich on attending her first Staff Senate meeting. Pam’s term doesn’t officially begin until July, however she won’t be able to attend the July 10th meeting and was eager to get started, Yeah Pam!
- Peggy M. has booked the Mt. Con Room for Staff Senate meetings July 10 – Dec 7. She will hand out the schedule at our next meeting.
- Clean up the M begins on Friday, June 27 at 10:00 a.m. Meet in the NRB parking lot and clean the immediate back area of campus. Please share any pictures you take of the cleanup with Peggy D.
- Subcommittee reports:
 - Ask the Senate (Casey, Frances) - no new questions
 - Pat on the Back (Frances, Angela) – Three submissions: Pam Diedrich, Bernie Tregidga and Stacey Scheuffele. Frances and Marcia will deliver the certificates and get pictures for the Fall Newsletter.
 - Luncheon Learning Update – Next LL is Fall 2018.
 - New Employee (Frances, Ronda) – Casey will setup access to the database so Peggy McCoy, President of Staff Senate, may begin pulling the New Employee Lists for Frances and Ronda. Peggy D. will give up her access to the database.
 - Welcome Packet/mugs supplies were inventoried by Peggy M. and Peggy D. and \$75.00-\$100.00 candy and supplies were purchased for the packets.
 - Scholarship Committee – growing slowly as we have only one donor with contributions of \$25.00 per year.
 - Financial Report – All funds have been frozen for the remainder of the Fiscal Year. Report deferred to next meeting.
- Newsletter: Newsletter draft has been posted will go out after approved.
- Fall Newsletter Deadline: Articles should be sent to Niki and Ronda by October 5, 2018. Newsletter should be ready October 19, 2018.
 - Articles in the works:
 - IT Department Structure
 - Physical Plant Structure
 - New employees and department heads
 - Ask the Senate: Travel Policies how reimbursement works, how to report mileage etc.

- MUSSA Meeting – Strategies for FY2019 were put together at the last meeting. One of the Objectives for 2019 is to show how staff at each campus help promote student retention and success. Departments will be asked to contribute to the report on campus initiatives. Peggy D. will post the MUSSA minutes and FY2019 strategies to Moodle.
- Budget and Program Prioritization meeting – Peggy M reported that the committee is reviewing the non-academic programs.
- WIRE Update – The name change has received good response and a few negative responses too. Most of people unhappy with the change have been pleased after the history of the name change has been explained. The Wire Committee continues to meet and is currently meeting with and receiving feedback from the stakeholders at Highlands College.
- Volunteer Service Awards planning has been deferred to Spring 2019.
- THANK YOU – Joyce O’Neill for your years of Service at Montana Tech and for being an active member and Staff Senate Secretary, Happy Retirement.
- Next meeting will be July 10, 2018.

Respectfully submitted,
Marcia Lubick
Secretary