

Staff Senate Meeting Minutes
Tuesday, April 24, 2018
Mt. Con Room, Student Union Building
9:00 a.m. – 10:00 a.m.

Present: Ronda Coguill, Kathy Stevens, Peggy McCoy, Casey Vanatta, Marcia Lubick, Scott Forthofer, Nick Bowsher and Joyce O’Neill

Absent: Niki Wilcox, Peggy Delaney and Marilyn Patrick

- Minutes of April 10, 2018 were approved with correction of Peggy Delaney’s name
- Senate Updates-Congratulations to Ronda on winning the Adjunct Faculty award at TGIT.
- Nominations open for open seats on the Senate – Peggy M will send an email to all staff about applying for open seats and elections will be held on June 5th.
- Subcommittee reports:
 - Ask the Senate (Casey, Frances) - no new questions
 - Pat on the Back (Frances, Angela) – no new submissions
 - Luncheon Learning Update – Joyce reported that the April 18th LL had 32 attendees and had group discussion. June LL ideas are Rita Spear or Alumni Office and featuring the new website at August LL.
 - New Employee (Frances, Ronda) – were included in newsletter. Packet/mug status –no change
 - Scholarship Committee - no news
 - Financial Report - Peggy M suggested depleting the funds before end of June and options for staff thank you gifts include water bottles and lunch bags. Gifts will be given to permanent and full and part time employees. Casey will check UAS prices, Peggy M will price out Embroidery Plus. Peggy suggested pairing the gift with cleanup of M.
- Newsletter: Next newsletter will go out the end of June
 - Ask the Senate – Joyce will get numbers to compare campuses for the campus car break-ins article. Part 2 of tuition waivers article will also be featured.
 - Pat on the Back
 - New Employee (Frances, Ronda) – Sam Hedrick of Dining Services will be featured
 - Department Highlights – Enrollment Services and Commencement will be highlighted in the June issue and IT will be highlighted in the fall issue. Peggy M will talk with Leslie and Janet in Enrollment Services.
- Budget and Program Prioritization meeting – Peggy M reported that the meetings are continuing with same focus.
- MUSSA Meeting – SS approved to cover costs to send Peggy M to the Board of Regents meeting on May 22nd in Havre.
- Staff Recognition April 19 - 5 year pins and 10 year pens were added to the gifts given out at the Service Awards reception.
 - Activities for summer – group decided to add a corner in the next newsletter about opportunities for volunteering. Kathy can access sites with volunteering opportunities and a suggestion was made that volunteer hours be tracked by department and volunteers be

recognized at the Service Awards reception. Ronda, Scott, Peggy M and Joyce will work as a subcommittee to develop criteria for awards and present to the Chancellor. Scott Forthofer recommended that SS sponsor a cornhole tournament.

- Staff Recognition Peggy M to get number of staff from HR if we want to do an additional thank yous and recognition. What, how and where to be decided.
- Round table/Updates
- Next meeting will be May 8th and the May 22nd meeting was cancelled because Peggy M will be out of town.

Respectfully submitted,
Joyce O'Neill