

Staff Senate Agenda
Friday, November 17, 2017
Mt. Con Room, Student Union Building
9:00 a.m. – 10:00 a.m.

- Minutes of October 27 meeting
- Subcommittee reports:
 - Emergency Evacuation project (Taryn & Kathy, if any updates)
 - Ask the Senate (Casey, Frances)
 - Pat on the Back (Frances, Angela)
 - Luncheon Learning Update: Luke Buckley 2/7/18
 - Delivery, supply drive for the Homeless (Peggy M.)
 - New Employee (Frances, Ronda) – included in newsletter. Packet/mug status
- Newsletter:
 - Fall Newsletter**
 - Any changes before publish today?
 - Spring Newsletter**
 - Ask the Senate – Campus break-ins article (?) & tuition waiver article (Peggy D.)
 - Pat on the Back Vanessa Van Dyk
 - New Employee (Frances, Ronda) – New since November 1, 2017
 - Staff participation on campus committees
- Scholarships (both): fundraising options, any updates?
- Christmas wrapping event
- 2018 Meetings: biweekly or monthly?
- Round table/Updates

Staff Senate Meeting Minutes
November 17, 2017
Mt Con room, Student Union Building
9:00 am to 10:00 am

Present; Angela Stillwagon, Peggy McCoy, Marcia Lubick, Scott Forthofer, Peggy Delaney, Joyce O’Neill, Nick Bowsler, Kathy Stevens,
Absent: Niki Wilcox, Frances Holmes, Casey Vanatta, Taryn Quayle, Ronda Cougill and Marilyn Patrick

The minutes of the October 27th meeting were not read.

Subcommittee reports:

Emergency Evacuation Project - Kathy Stevens reported that the EE video was sent to Diane Warthen and she will recommend that Marilyn Cameron work with Diane about best placement on the website. Suggestion was made the MT Tech do a dynamic safety week for fall term and utilize the student focus groups, the Safety Director intern and the OSH Dept student club to put it together.

Ask the Senate – the spring newsletter will have two questions, regarding an explanation the tuition waiver and notification of break-ins on campus.

The spring newsletter will feature Vanessa van Dyk for Pat on the Back.

The November LL on student employment was well received and the presentation slides are accessible on the webpage. February LL will feature Luke Buckley on the Wellness Champions program. A suggestion for a future LL for IT presenting on “IT problems that you can solve on your own.”

Supply Drive for the Homeless - Peggy M reported that she and Denise Herman took the gathered goods to the Rescue Mission and they were appreciative for the donation.

Newsletter:

Fall newsletter – New employees names are featured in the newsletter and Frances is delivering the supplies.

Spring newsletter - Joyce will write the campus break-ins article and Peggy D will do a tuition waiver article and the due date is in February. New employees hired after November 1st will have their names added. Angela will follow up with Colleen Fink regarding staff participation on campus committees.

Staff Senate Scholarship guidelines will need to be decided before the end of the year to be part of the Faculty Staff Drive.

Circle K Christmas wrapping event will be held on December 6th from noon to 5:00 pm in HSB room 202.

2018 Meetings: Angela will send out the 2018 meeting dates. Discussion about whether to meet biweekly or monthly and questions regarding too many meeting with the subcommittee meetings, switching the day to Tuesday, Wednesday, Thursday to avoid missing meeting because of long weekend. Suggestion to have a doodle poll to vote.

Updates – Vanessa Van Dyk is now giving an onboarding presentation at New Employee orientation. Staff and Faculty Senates will meet with the Commissioner next Monday. December graduation will not have drink tickets and SS will not work the event.

Next meeting is scheduled for December 8, 2017.

Respectfully submitted, Joyce O’Neill Secretary