

Staff Senate Agenda
Friday, September 30, 2016
Mountain Con Room, Student Union Building
9:00 a.m. – 10:00 a.m.

- 1) Minutes of previous meeting
- 2) Homecoming parade participation
- 3) Grievance Committee – update
- 4) Next Luncheon Learning Date/Topic
 - a. Solid Finances seminars – Kathy Stevens
 - b. Deferred compensation plan
- 5) Emergency Evacuation video production - update
- 6) Senator replacements: call for nominations
- 7) Staff Senate brochure – distribution ideas
- 8) Senate development plan – Progress Reports:
 - ✓ Scholarship Guidelines
 - ✓ How to Become a Senator language – approve?
 - ✓ Ask the Senate - staff tuition support; parking fees
 - ✓ Webpage updates
 - ✓ Use of webpage by staff – ideas
- 9) Staff Survey Questions
- 10) Fall Edition Newsletter Ideas – Submission Date
 - Purse Strings event
 - Enrollment Services article – Dan Stirling
 - Luncheon Learning Series – Carmen
 - Kids’ College wrap up – Amanda and Taryn
 - Mobile Vet Van visit - Joyce
 - Move in Day –Scott
 - Wellness Day – Amanda and Taryn
 - Ask the Senate; Pat on the Back – Peggy D. and Frances
 - New employee list –with Senate Welcome-Peggy D.
 - MUSSA meeting – Minutes and summary
- 11) Winter Edition Newsletter Ideas – Submission Date
 - Parking fee article
 - HPER remodel article?
 - Introduce staff survey idea
- 12) Round table

Staff Senate Meeting Minutes
Friday, September 30, 2016
Mountain Con Room, Student Union Building
9:00 a.m. – 10:00 a.m.

Present: Peggy Delaney, Peggy McCoy, Amanda Shroyer, Frances Holmes, Casey Vanatta, Joyce O’Neill, Marilyn Patrick and Angela Stillwagon

Absent: Dan Stirling, Kathy Stevens, Carmen Nelson, Taryn Quayle, Scott Forthofer

- 1) The minutes of the 9/16/2016 were read and approved.
- 2) Homecoming Parade participation -Facilities is allowing us to decorate a MT Tech truck. The Olympic slogan will be Champions for Staff. Marilyn Patrick will print and laminate a large banner for the truck. Frances will get decorations from Walmart or the Dollar Store. Joyce will pick up candy. Members will meet at 8:30 am on Saturday to decorate the truck. Angela reported that Pepsi will make a vinyl banner with the words, MT Tech Staff Senate.
- 3) Grievance Committee –Denise Herman and Dan Hall will serve on the committee.
- 4) Next Luncheon Learning - Peggy reported that our October date conflicts with an MUS Wellness event on campus. She will talk with Carmen about changing the date or waiting until November for the next one.
- 5) Emergency Evacuation - Marilyn Cameron would like to meet with SS regarding suggestions for better emergency evacuation. Possible suggestions are the use of drones and smart phones apps.
- 6) Senator replacements: call for nominations -not addressed
- 7) Staff Senate brochure –Discussion about best places on campus to distribute the brochure and suggestions were the Mill, Dining Services, the Mail Room, HPER and at the events we attend.
- 8) Senate development plan – Progress Reports:
 - ✓ Scholarship Guidelines not addressed
 - ✓ How to Become a Senator language – not addressed
 - ✓ Ask the Senate - staff tuition support; parking fees
 - ✓ Webpage updates Angela and David updated the SS webpages. There are new tabs for Luncheon Learn, Pat on the Back and Ask the Senate. Please send a photo or use your Digger ID picture for your biography on the site.
 - ✓ Use of webpage by staff ideas – looking for how to increase the traffic on the SS webpage.
- 9) Staff Survey Questions - Peggy got previous surveys from MSU and UM and said that it is important to know what staff is most interested in addressing, professional

development, treatment of the staff, perceptions of the campus regarding safety, cleanliness, etc. She will post the surveys to the Staff Senate Moodle site.

- Fall Edition Newsletter Ideas – Amanda would like to have the fall newsletter out by November 1st. Some, but not all, of the following articles have been submitted.
- Purse Strings event
- Enrollment Services article – Dan Stirling
- Luncheon Learning Series – Carmen
- Kids’ College wrap up – Amanda and Taryn
- Mobile Vet Van visit - Joyce
- Move in Day –Scott
- Wellness Day – Amanda and Taryn
- Ask the Senate; Pat on the Back – Peggy D. and Frances
- New employee list –with Senate Welcome-Peggy D.
- MUSSA meeting – Minutes and summary

10) Winter Edition Newsletter Ideas – Submission Date has not been set.

- Parking fee article Peggy is working with Mary Durkin
- HPER remodel article?
- Introduce staff survey idea

11) Round table

Respectfully submitted,

Joyce O’Neill

Secretary