

MONTANA TECH FACULTY SENATE

Friday, April 25, 2008

MINUTES OF THE MEETING

Members present: Jerry Downey, Betsy Garlish, Gretchen Geller, Mark Sholes (Chair), Kirk Waren, Miriam Young

Members absent: Lance Edwards, Rod James (arrived just after the meeting ended), Rich McNearny, John Nugent,

Attending without vote: None

Business

- The minutes of the April 18, 2008 meeting were approved.

Old Business

1. **Student Travel Policy**

- The Student Travel Policy was discussed. Mark Sholes (Chair) noted that Doug Abbott could not be at today's meeting, but expressed the idea that this policy is not intended to make things more difficult. We discussed how the itinerary could be prepared in advance for a class that did numerous outings, and simply adjusted prior to departure of each trip to note any changes. Also, written notes could be added to the itinerary to explain unusual circumstances. We feel that the 2nd page is somewhat repetitive of information on a travel authorization form, and could be either simplified or omitted. If omitted, could the travel authorization form possibly be altered to include any additional information needed? Or, perhaps one form or the other might be used, but not both (?). Whatever path is chosen, we felt the policy could use a thorough explanation to the faculty upon its implementation.
- Mark Sholes, Chair, moved to accept the policy with the recommendation to simplify or eliminate the form on page 2 if possible, Miriam Young seconded the motion, and the motion passed unanimously.

New Business

1. **Faculty Senate representation renewal**

- As noted in the April 18th minutes, the following individuals will complete their two-year terms on the Faculty Senate:
 - Mark Sholes (Chair)
 - Lance Edwards (Vice Chair)
 - Betsy Garlish
 - John Nugent

Mark Sholes noted that it was found difficult in the past to fulfill the one representative of "North Campus, part-time, non-tenure track, instructional faculty." He suggests we offer to let John Nugent continue to fill this position if he is willing to do that. Other new members must be selected from the "North Campus faculty at large holding faculty

rank.” Note: Betsy Garlish states that she would be happy to serve a second two-year term. A review of “Article IV. Elections” in the Bylaws of the Faculty Senate notes that members shall be elected to two-year terms, but does not appear to bar a member from being elected to additional terms.

The Senate adjourned at 1:05 PM.

NEXT MEETING: May 1st, 2008 @ 12:30 p.m.

Respectfully submitted,

Kirk Waren
Secretary