

# MONTANA TECH FACULTY SENATE

Friday, March 23, 2007

## MINUTES OF THE MEETING

Members present: Mark Sholes, Betsy Garlish, John Nugent, Miriam Young, Karen Porter,  
Paul Conrad, Rod James, John Brower

Members absent: Lance Edwards

Not attending: Chancellor Gilmore and VCCAR Abbott

### Business

- The minutes of the previous meeting were approved as printed, with pre-meeting e-mail corrections made.

### Old Business

#### 1. **Montana Tech Department Standards Guideline for hiring, promotion, and tenure - continued discussion.**

Rod James from the subcommittee working on this Standards Guideline document provided a final document titled "Departmental Standards Guidelines", for the Senate's review and discussion. Evolving from the discussions:

- The document seems to incorporate all the necessary points discussed in earlier meetings, but still remains purposefully non-specific to any department.
- It was agreed that a link should be provided in the document that accesses the University of Montana Provost's web site. This site is where each department can find an existing document tailored to its specific needs. Such a document can serve as a general template for each Montana Tech department in developing its own guidelines.
- It was moved by Rod James, seconded by Karen Porter, and unanimously voted by the Senate that the document be adopted by the Senate.
- It was agreed that preparation and approval of this Guidelines document completes the Senate's responsibility. Responsibility for moving the campus departments to develop guidelines will now reside with the VC and the college deans.
- President Mark Sholes will inform VC Doug Abbott that the Senate would like to present the document at the next Instructional Faculty meeting Wednesday, March 28, at 3:30 pm in Room 204 of the MG building. Hard copy will be provided at that time.

### New Business

#### 1. Reports from committees advisory to the Chancellor

- a) Bookstore Advisory Committee – Senate Rep John Brower
  - Committee met March 22, 2007
  - The earlier-years' furor over copyright law and printed material seems to have died down; enough violations have been well enough advertised that the academic world now takes it reasonably seriously and knows how it works.
  - Advent of the Internet has created some ambiguity about the concept of copyright.

- Betsy Garlish of the library staff confirmed that one can photocopy up to 10% of a given text with impunity, and can copy a whole journal article for personal use.
- An academic course syllabus is supposed to carry the ISBN number of the associated text book – placed along with the text title, author, edition, etc.
- Tech Bookstore is planning to link with the Tech Digger site.
- There is no connection between Tech's bookstore and UM's bookstore.
- Betsy will check on the updated policy concerning Board of regents policies on copyright.

b) Space Utilization Advisory Committee – Senate Rep Karen Porter

- Committee met March 7, 2007.
- A request from Amy Verlanic, Head of the Outreach Department, was presented by Amy, then discussed by the committee. Outreach is requesting a rearrangement of its existing space in the PET Building to accommodate better the increased staff. Office space and basic desk, phone, and computer line facilities are needed. In subsequent discussion, the Space Committee recommended that this remodeling be done.
- A request from Courtney Young on behalf of reorganizing the present MET/CAMP space in the ELC Building was heard. In subsequent discussion, the Committee decided to recommend (1) that MET/CAMP would have access to all or most of the offices on the 2<sup>nd</sup> floor; (2) that these two departments should work out a plan for utilizing the basement space and bring it to the committee; and (3) that Dr. Figueira will head up this joint effort.

2. New Faculty Senate members and officers

Assessment was made of those senate members with expiring terms. President Mark Sholes will contact VC Abbott to have a spot on the Instructional Faculty meeting next week for Nominations. Ahead of this meeting Mark will e-mail the faculty to inform them that nominations and elections will occur at the meeting – and to remind them that persons to be nominated must have agreed to the nomination.

3. Campus class schedule

Briefly discussed were: (a) status of practice of beginning mini break at Easter at 5:00 PM the Thursday prior; (b) divergent opinions about the growing number of Tuesday-Thursday classes; (c) convergent opinion about the too-long January break.

The Senate adjourned at 2:55 PM.

**NEXT MEETING: Friday April 6, 2007**

Respectfully submitted,

Karen Porter  
Secretary