

# MONTANA TECH FACULTY SENATE

Friday, December 15, 2006

## MINUTES OF THE MEETING

Members present: Mark Sholes, Miriam Young, Lance Edwards, Betsy Garlish,  
John Brower, Karen Porter  
Members absent: Paul Conrad, Rod James

### Discussion

1. **Commencement: degree criteria.**
  - a. The Senate voted unanimously that only persons receiving a degree from Montana Tech could participate in the Montana Tech commencement, except that consideration could be given, on a case-by-case, basis to persons receiving degrees from another MUS institution.
  - b. The Senate voted unanimously that to receive a second degree from Montana Tech, the degree must be earned in the respective department. Simply fulfilling an additional option does not qualify a person to receive another degree.
  - c. The Senate voted unanimously that a person could receive more than one degree at the same Commencement, providing that the qualifications for each degree have been met. This occasion might involve one degree and one associate degree.
  - d. If any of these above stated conditions are in conflict with the Faculty Handbook, the Handbook should be revised to reflect these clarifications.
2. **Unit standards**

Standards for promotion and tenure for each department are required by the Bargaining Agreement, with the leeway of 2 years to put these standards in place if they don't already exist.

Annual evaluation of tenured and non-tenured personnel is also a requirement.

On the Tech campus, the enforcement route is department heads to deans to Vice Chancellor for Academic Affairs.

The Faculty Handbook statement on evaluations – process and content – is too broad and will not fit all departments.

It is a faculty member's responsibility to see that an annual evaluation occurs; these evaluations are the only measure a faculty member has of his/her progress and standing.

**NEXT MEETING: Friday, January **WHAT DATE**, 2006  
8:00 AM, Mountain Con Room**

Respectfully submitted,  
Karen Porter, Secretary