

MINUTES

Faculty Senate Meeting

Oct.24, 2002

1. Members in attendance: John Brower (chair), Mary MacLaughlin, Rick Appleman, Andrea Stierle, John Metesh, Danette Melvin, Chip Todd, Dave Carter, Grant Mitman, Doug Cameron. Invited guest: Bookstore manager Jenny Luft.

2. Minutes of the last meeting were approved as amended to correct the attendance list. Reference to “collegial” advisory committee was corrected to “collegiate.”

3. Bookstore policy. (see attached) Bookstore manager Jenny Luft explained the policy on accountability/responsibility for textbook orders submitted by faculty, and the policy on buy-back of used books. Textbooks are not actually bought by the bookstore, but rather are provided through a contract with outside suppliers, who will buy back books in current use. The bookstore (i.e. vendors) cannot buy back out-of-print books, or stale editions, as they cannot readily be resold. Over-ordered copies of current edition textbooks will not be charged to faculty, as they can be returned to the vendor.

4. Committee reports:

Chancellor’s Cabinet, Dave Carter:

HPER Complex Use and Fee policy was presented. It was noted that faculty are not included in the list of individuals entitled to have passes issued to guests. The HPER use policy will be discussed at the next senate meeting.

Chancellor’s Advisory Committee, John Brower: (see attachment for details)

The main topic of discussion was the problem of seating space in the HPER for the annual graduation ceremony. Options were presented and discussed. The evaluation form to be used by students in evaluating faculty has been finalized by a department head’s subcommittee. Objections were raised regarding the use of a standardized form for all classes. The evaluation process for department heads and deans was criticized. The issue of dogs on campus was discussed. The issue of some international students objecting to female instructors was discussed. Concern was expressed about whether or not Paul O’Leary would be replaced in the welding engineering program.

Research Advisory Committee, Mary MacLaughlin:

To be appended.

4. Senate voted to design and conduct a “satisfaction” survey form to use in evaluating the administrators and departments/offices that provide services to faculty. Dave Carter will head the design effort. A first draft will be reviewed at the next senate meeting. It is expected that the survey will be conducted early in spring semester.

5. The senate voted meet with VCR&GS to discuss the issue of inter-campus collegiality in research, and the role of the research advisory committee. Date to be determined.

6. The senate voted to convene a faculty meeting to discuss the design and use of the teaching evaluation form finalized by the department head’s subcommittee. Thursday, Nov. 7th was selected.

Submitted by John Brower, Senate chair.