

Faculty Meeting
10/15/2025 Noon
Mill 201

- I. Welcome and Minutes: <https://www.mtech.edu/facultystaff/facultysenate/minutes/docs/2025/minutes-10-01-25.pdf>

Action Items

- II. Reserved
- a. General Education Review Committee – Charge and composition revision (Faculty-Staff Handbook) forthcoming
 - b. Curriculum Review Committee – Meetings announced
 - i. October 22nd 8am
 - ii. November 6th 4pm
 - iii. November 24th 1pm
- III. Resolution to recognize Joe Medicine Crow

Information Items

- IV. Plan to establish a new PhD in Energy - This proposed program would follow a modular structure, with initial tracks in Petroleum Engineering, Electrical Engineering, and Mechanical Engineering.
- V. Pay Equity Process
- VI. First read of policy for review on 10-29-25 – Naming of Buildings

Discussion Items

- VII. Update on digital accessibility progress, process, and resources
- VIII. Faculty Workload
- IX. Canvas and online summer courses
- X. For the good of the order

Risser, Scott

Subject: CRC Meeting
Location: Microsoft Teams Meeting

Start: Wed 10/22/2025 8:00 AM
End: Wed 10/22/2025 9:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Tentatively accepted

Organizer: Roos, Christopher

Required Attendees: Atkinson, Dawn; Trudnowski, Daniel; Rashid, Naim; Fink, Michael; St Clair, Brian; Birkenbuel, Lorri; MacLaughlin, Mary; Revenaugh, Lance; Capoccia, Stella; Elgren, Timothy; LeProwse, James; Okrusch, Chad; Asano, Erika; Huft, Nathan; Shaw, Glenn; Rathgeber, David; Holmes, Melissa; Noel, Laurie; Anameric, Basak; Harp, Tamara; Samson, Brooke; Rafish, Kinsley; Southergill, Glen; Juskiewicz, Scott; McDowell, Maggie; Skocilich, Heather; Risser, Hilary

Optional Attendees: Hailer, Katie; Skinner, Jack; Hardy, Michele; Burke, Tammy; Hill, Bryce; Nagisetty, Raja; Hart, Julie; Kober, Timothy; Kuenzi, Amy; Masters, Michael; Battle, Laurie; Rosenthal, Scott; LaDouceur, Richard; Schrader, Susan; Richards Coe, Janet; Downey, Jerome; Fink, Colleen; Risser, Scott; Badrouchi, Foued

Hello Everyone, I've finally locked in (I think) all of you "Required Attendees" as representing your department or area on the Curriculum Review Committee. Please let me know ASAP if that is not correct.

As most of you have heard, we are migrating to [new forms](#) (note that it's plural) for the curriculum approval process, a change that was initiated last year but received a significant "boost" from changes in our NWCCU accreditation process. A significant amount of thanks to Dr. Hilary Risser for her efforts on those along with Drs. MacLaughlin & Huft for helping in the review process. While we, along with our wonderful registrar, Heather, have reviewed them in quite a bit of detail, there will likely be changes needed throughout this year so please check the folder before you start using the form.

As last year, I've created a folder in Teams/SharePoint for storing all of the "working" files before they move on to the official signed folder for Senate.

That folder can be found here --> [2025-2026 CRC Working Folder](#)

I believe this first meeting will predominantly be a review of the new forms and the process that we are using this year, however if anyone is ready to jump into any proposals, feel free to do so, you may reach out to Dr. Risser and me if you have any questions.

A few highlights:

- **ALL** REQUESTS NEED Department Head and Dean Signature **BEFORE** submission!!!! If graduate level, also requires Dean of the Graduate School and Graduate Council approval BEFORE CRC!!!! **PLAN AHEAD**!!!!

- Check with your Dean about college level review, i.e. LCME requires approval at Department Head meetings before the Dean's signature. This may increase timeline!
-
- All forms are "fillable" and "signable" in Word, KEEP THEM THAT WAY. Nothing will be accepted if it has been printed and signed by hand or turned into a PDF.
- Due to the NWCCU review timeline, we NEED to complete any OCHE/BOR reviews by the March BOR meeting, that means we MUST review at the CRC & Senate in February.
- There are now 3 separate forms depending on your application:
 - Course Level Request -  [CRC CourseLevel Request v1.docx](#)
 - Proposing or Revising a Course
 - Does require CCN review but should not affect accreditation or need OCHE review unless it significantly affects a program.
 - Due **one week** before the CRC Meeting to the CRC Chair
 - Program Level Request (4 types) -  [CRC ProgramLevel Request v1.docx](#)
 - Catalog Editorial Change - only if the proposal will ONLY affect the curriculum worksheet and/or the program learning outcomes
 - Due **one week** before the CRC Meeting to the CRC Chair
 - Revise an Existing Minor
 - Due **one week** before the CRC Meeting to the CRC Chair
 - Revise an Existing Academic Program - change of coursework and/or mode of delivery
 - Requires NWCCU course comparison template
 - Due **one week** before the CRC Meeting to the CRC Chair
 - Level I or Level II Proposal
 - Requires NWCCU course comparison template
 - Required OCHE Paperwork as needed
 - AT LEAST three weeks before CRC meeting - Request CFO complete the fiscal analysis, it must be included.
 - Submit entire packet **one week** before the CRC Meeting to the CRC Chair
 - AdHoc Request -  [CRC AdHoc Request v1.docx](#) - Pretty much anything that doesn't fit the other two forms - i.e. renaming a college or department.

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 265 849 306 899 6

Passcode: 2sZ7Mh94

Dial in by phone

[+1 323-705-3933,,712865018#](#) United States, Los Angeles

[Find a local number](#)

Phone conference ID: 712 865 018#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

From: [Egloff, Matthew](#)
To: [Cornish, Janet](#); [Risser, Scott](#)
Subject: as a resolution for faculty senate
Date: Monday, October 13, 2025 10:15:31 AM

Be it resolved:

As MT Tech recognizes indigenous peoples day, we also recognize one of Montana's own members of the Greatest Generation: the late Joe Medicine Crow, the last warchief of the Crow nation, decorated WW2 veteran, and distinguished scholar, 1913-2016.

From his obituary:

"Medicine Crow was born Oct. 27, 1913, near Lodge Grass, Montana. He received a bachelor's degree from Linfield College in 1938. The following year, he received a master's degree in anthropology from the University of Southern California.

A U.S. Army veteran, Medicine Crow served from 1943 to 1946. He was a recipient of a Bronze Star, as well as the Legion d'honneur.

He authored several books, including "Crow Migration Story," "Medicine Crow," "From the Heart of Crow Country," and a handbook of Crow tribe laws and treaties.

Medicine Crow's writings on Native American history and reservation culture were widely acclaimed. But the last surviving war chief of his tribe was known best for his writings and lectures on the Battle of the Little Bighorn.

On Aug. 12, 2009, Medicine Crow received the Presidential Medal of Freedom – the highest U.S. civilian honor – from President Barack Obama in a ceremony at the White House. Other honorees included Stephen Hawking, Billie Jean King, Sandra Day O'Connor, and Sidney Poitier.

In 2001, during a June 24 dedication of a "Peace Memorial" in Garryowen, Montana, near the site where the Battle of the Little Bighorn began, the tribal historian spoke of unity. Joined by other Native Americans and assorted guests at the ceremony, he urged reconciliation and unity among all races of people."

How did he become the last warchief of the Crow nation? From "AI:"

"He completed the four required war deeds—touching an enemy without killing him, taking an enemy's weapon, leading a successful war party, and capturing an enemy's horse—while fighting in Europe.

Touched an enemy without killing him: He disarmed a German soldier in hand-to-hand combat and let him go.

Took an enemy's weapon: He disarmed the same German soldier during their hand-to-hand fight.

Led a successful war party: He led his men to destroy a German machine gun nest, which allowed the Allied forces to break through.

Captured an enemy's horse: He led an operation to steal 50 horses from a German SS camp. "

Links below:

<https://www.legacy.com/obituaries/name/joseph-medicine-crow-obituary?pid=179509228> <https://www.legacy.com/news/celebrity-deaths/notable-deaths/article/joseph-medicine-crow-1913-2016?preview=7276866>

<https://www.youtube.com/watch?v=UljxMrhi39Y>

<https://youtu.be/lpFOeJLOa6s>

<https://www.youtube.com/watch?v=NdVoiEw0ZRc>

End of resolution.

Matt Egloff, PE
Montana Tech
1300 West Park St.
Butte MT 59701
Room ELC 210
Phone 406 496 4464

"If after having passed age 50, you wake up in the morning and nothing hurts, it is strong evidence to indicate that you are dead." - Col. Jeff Cooper, USMC retired.

Montana Technological University Naming of Property, Programs, and Campus Areas

Subject:

Section 1000 - Physical Plant

Number:

1004

Effective date:

November 1, 2025

Review date:

November 1, 2028

Responsible Party:

Vice Chancellor of Administration and Finance

Historical versions: Link if applicable.

Introduction and Purpose:

This policy governs the naming of Montana Technological University property, programs, and campus areas per [Montana Board of Regents Policy 1004.1](#).

Authority:

The Vice Chancellor of Administration and Finance is responsible for managing this policy and for maintaining procedures related to this policy.

University Policy:

The Board of Regents of the Montana University System considers the naming of property, programs, and campus areas in honor of a living or deceased individual, corporation, foundation, or organization to be one of the highest and most distinct honors that it can bestow. All naming honors by and for Montana Technological University shall be in accordance with [BOR Policy 1004.1](#).

- I. All requests for naming buildings, colleges, schools, departments, centers, athletic stadiums, athletic fields, auditoriums, and theaters with seating for 500 or more, and campus areas which have historic distinction to the campus must first be submitted to the Vice Chancellor for Administration and Finance for review and guidance. The proposal will then be submitted to the Chancellor of Montana Technological University. If approved, the Chancellor

- will submit the proposal to the President of the University of Montana whom, if approved, will submit to the Montana Board of Regents for final approval.
- II. All proposals for naming classrooms, conference rooms, auditoriums, and theatres of less than 500 capacity, internal libraries, rooms, hallways, floors, and features, as well as other enclosed or conditioned space(s) within buildings shall be submitted first to the Vice Chancellor of Administration for review and guidance; and then to the Chancellor for approval, with agreement by the President of the University of Montana.
 - III. All proposals for naming academic programs or units subordinate to colleges, schools, departments, and centers, shall be submitted first to the Provost and Executive Vice Chancellor for review and guidance; and then to the Chancellor for approval, with agreement by the President of the University of Montana.
 - IV. Per BOR Policy 1004.1 Naming Honors shall specify the term that the name will exist or specify that it is in perpetuity. Perpetuity means the useful life of the property or program or as long as the program or property has not substantially changed. Naming in perpetuity should only be considered for transformative gifts. Exceptions may exist and must be approved by the Board.
 - V. Per BOR Policy 1004.1, where naming authority lies with the Board, the Board may remove the name under certain circumstances. The Chancellor or University of Montana President, where naming authority lies with the Chancellor or University of Montana President, may remove the name under the same circumstances as listed in BOR Policy 1004.1.
 - VI. Naming a property or program based on a charitable gift to the campus shall be done in accordance with the Montana Technological University Foundation Gift Acceptance Policy as approved by the Montana Technological University Cabinet.

Procedures:

The Vice Chancellor for Administration and Finance will manage all naming requests for property and shall establish procedures accordingly. The Provost and Executive Vice Chancellor will manage all naming requests for academic programs and shall establish procedures accordingly.

Adopted by: (Chancellor)

Date

“Go Live” April 26, 2026

What is the current state of accessibility?

What is our accessibility policy? MUS 1303.1? Who are the responsible parties?

What is the Roadmap/status reporting mechanism for completing the project?

Who is the Project Manager? What is the scope of work? What project management methodologies and tools will be used (dashboard, Gantt charts, work breakdown structures)?

What resources have been identified to complete the task?

What is the training plan?

How will we manage communication and collaboration with the project team and stakeholders?

Will there be an audit? If so, when? Which assets will be audited first?

What testing methods will be used? Will you use automated scanning tools, manual testing by accessibility experts, or user testing with people with disabilities? Automated scans alone miss most issues.

How will you track and prioritize issues?

What is the remediation roadmap? Create a detailed plan with timelines for fixing accessibility defects found in the initial audit, and who is responsible.

How will new content and features remain accessible? Define a process to ensure all future updates, new content, and features are accessible by default.

What processes are in place for ongoing monitoring? Since accessibility is not a one-time fix, you will need a plan for routine maintenance and re-auditing.

How can users report accessibility issues? Establish a clear feedback channel for users to report barriers and a process for addressing those reports.

How will you measure success? Beyond just reporting on audit findings, define metrics to track the program's progress and effectiveness over time