

Request for Approval of Transfer Courses

Students planning to take course work at other colleges or universities to transfer to Montana Tech are requested to have this form completed and returned to the Enrollment Services Office prior to enrolling in such courses.

STUDENT NAME: _____

DATE: _____

STUDENT ID#: _____

MAJOR: _____

Transfer Course(s) Requested

Course Number	Course Title	Number of Course Credits (Sem or Qtr)	Institution at which course(s) are to be taken	*Term which courses will be taken	Montana Tech Equivalent	**Course approved to transfer (Y/N)

*If the course is not taken during the approved term, please make sure the class is still approved to transfer before proceeding with the course

**Online labs are not approved to transfer. If you take an online lab, Montana Tech reserves the right to disapprove the transferability of that course

The above course(s) will transfer to Montana Tech as noted if successfully completed with a grade of “C-” or above.

SIGNATURE OF TRANSFER CREDIT EVALUATOR: _____ **DATE:** _____