



## Application for a Minor Business Administration

Name: \_\_\_\_\_

Major: \_\_\_\_\_ Student ID# \_\_\_\_\_

**NOTE:** At least one-third of courses used must be upper division (300 - 400).

Please list below the courses you are using to complete the requirements for your Business Admin Minor.

Course	Course Title	Credits	Term Completed	Grade Received
<b>Option A: Accounting (18 Credits)</b>				
ACTG 201	Principles of Financial Accounting	3		
ACTG 202	Principles of Managerial	3		
BFIN 322	Business Finance	3		
ACTG 321	Accounting Information Systems	3		
<b>Choose from the following: 6 Credits</b>				
ACTG 410	Cost/Management Accounting I	3		
ACTG 420	Cost/Management Accounting II	3		
ACTG 301	Intermediate Accounting I	3		
ACTG 302	Intermediate Accounting II	3		
ACTG 401	Principles of Federal Taxation	3		
ACTG 411	Auditing I	3		
<b>Option B: Management (18 Credits)</b>				
ACTG 201	Principles of financial Accounting	3		
BFIN 322	Business Finance	3		
BMKT 325W	Principles of Marketing	3		
<b>Choose 3 credits from one of the following:</b>				
BMGT 335W	Management and Organization	3		
MIN 458	Mine Management	3		
<b>Choose 3 credits from one of the following:</b>				
BMGT 362	Labor Relations & Collective Bargaining	3		
BGEN 363	Business Ethics and Decision Making	3		
BMGT 329	Human Resource Management	3		
BMGT 353W	Organizational Behavior	3		
<b>Choose 3 credits from one of the following:</b>				
ACTG 202	Principles of Managerial Accounting	3		
ACTG 410	Cost/Management Accounting I	3		
BGEN 235	Business Law I	3		
BMGT 322	Operations Management	3		
BGEN 360	International Business	3		
BFIN 455	Money, Capital Markets and Institutions	3		
PET 446	Petroleum Project Evaluation	3		
		<b>Total</b>		

The TOTAL Required Credits for this Minor is a minimum of 18. **TOTAL** \_\_\_\_\_

\* Restrictions: Students who elect to pursue a minor in business must be currently enrolled in an approved major area of study at Montana Tech. Students graduating in C.S., TBD, or S&T degrees may earn only one of the business minors.

### Signatures of Approval:

**Student:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Advisor:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Business Department Head:** \_\_\_\_\_ **Date:** \_\_\_\_\_