



Application for a Minor Business Administration

Name: _____

Major: _____ Student ID# _____

NOTE: At least one-third of courses used must be upper division (300 - 400).

Please list below the courses you are using to complete the requirements for your Business Admin Minor.

| Course | Course Title | Credits | Term Completed | Grade Received |
|--|---|--------------|----------------|----------------|
| Option A: Accounting (18 Credits) | | | | |
| ACTG 201 | Principles of Financial Accounting | 3 | | |
| ACTG 202 | Principles of Managerial | 3 | | |
| BFIN 322 | Business Finance | 3 | | |
| ACTG 321 | Accounting Information Systems | 3 | | |
| Choose from the following: 6 Credits | | | | |
| ACTG 410 | Cost/Management Accounting I | 3 | | |
| ACTG 420 | Cost/Management Accounting II | 3 | | |
| ACTG 301 | Intermediate Accounting I | 3 | | |
| ACTG 302 | Intermediate Accounting II | 3 | | |
| ACTG 401 | Principles of Federal Taxation | 3 | | |
| ACTG 411 | Auditing I | 3 | | |
| Option B: Management (18 Credits) | | | | |
| ACTG 201 | Principles of financial Accounting | 3 | | |
| BFIN 322 | Business Finance | 3 | | |
| BMKT 325W | Principles of Marketing | 3 | | |
| Choose 3 credits from one of the following: | | | | |
| BMGT 335W | Management and Organization | 3 | | |
| MIN 458 | Mine Management | 3 | | |
| Choose 3 credits from one of the following: | | | | |
| BMGT 362 | Labor Relations & Collective Bargaining | 3 | | |
| BGEN 363 | Business Ethics and Decision Making | 3 | | |
| BMGT 329 | Human Resource Management | 3 | | |
| BMGT 353W | Organizational Behavior | 3 | | |
| Choose 3 credits from one of the following: | | | | |
| ACTG 202 | Principles of Managerial Accounting | 3 | | |
| ACTG 410 | Cost/Management Accounting I | 3 | | |
| BGEN 235 | Business Law I | 3 | | |
| BMGT 322 | Operations Management | 3 | | |
| BGEN 360 | International Business | 3 | | |
| BFIN 455 | Money, Capital Markets and Institutions | 3 | | |
| PET 446 | Petroleum Project Evaluation | 3 | | |
| | | Total | | |

The TOTAL Required Credits for this Minor is a minimum of 18. **TOTAL** _____

* Restrictions: Students who elect to pursue a minor in business must be currently enrolled in an approved major area of study at Montana Tech. Students graduating in C.S., TBD, or S&T degrees may earn only one of the business minors.

Signatures of Approval:

Student: _____ Date: _____

Advisor: _____ Date: _____

Business Department Head: _____ Date: _____