

**Montana Tech of the University of Montana  
Enrollment Services Office**

**Request to Restrict Release of Directory Information**

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Local Address: \_\_\_\_\_  
\_\_\_\_\_

Local Phone #: \_\_\_\_\_

By my electronic signature below, I request that my directory information (as defined by the college and listed below) not be released outside the university. **I understand that this restriction will remain in effect permanently until removed by my signature.**

**Directory Information as Defined by Montana Tech:**

- Name
- Local Address
- Permanent Address
- Email Address
- Local Phone Number
- Permanent Phone Number
- Date & Place of Birth
- Major Field of Study
- Dates of Attendance
- Degrees and Awards Received
- Most Recent School Attended
- Photograph
- Participation in Officially Recognized Activities & Sports (as applicable)
- Weight & Height of Members of Athletic Teams (as applicable)
- Moodle Class (electronically mediated) Class Rosters to students enrolled in that specific class

I understand that Montana Tech can be required by law to release information about me when subpoenaed by a court or tribunal of competent jurisdiction. **I also understand that upon my cessation of attendance at Montana Tech, the college will not be able to release information to prospective employers or others unless I notify (in writing) the Enrollment Services Office to remove this restriction to release information.**

Signature

Date

Office use only:

Restriction Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

Restriction Removed by: \_\_\_\_\_ Date: \_\_\_\_\_

Copied to Digger Card Center Date: \_\_\_\_\_

Copied to Bill Schmidt Date: \_\_\_\_\_

ferpa/student info release form  
Revised 12/22/2008