

## FIRST (FALL) SEMESTER 2009 – 2010 FINAL EXAM SCHEDULE

Accreditation standards require that all classes meet during the final week of the Fall Semester. There are no exceptions to this requirement. **Students taking classes offered through other MUS Units or Universities should check finals schedules for those institutions, as their final exam schedule may vary from what is printed below.**

The final week schedule, during which final exams may be given, is generally based upon the first regular class meeting day/time during the semester. For example, the final for a class that meets Monday - Thursday (MTWR) from 2 – 2:50 p.m. is based on the first meeting day (Monday at 2:00), and therefore is scheduled on Thursday, December 17 at 11:30 a.m. The final for a class that meets Tuesday & Thursday (T/R) or Thursday (R) only at 11:00 a.m. is scheduled Tuesday, December 15 at 11:30 a.m. Each final class is scheduled to meet for 2 hours, although instructors are authorized to go an hour longer, if needed. Examinations will be held in the regularly scheduled classrooms. **Please note: No labs will be scheduled during this week. Lab finals may be given during the lecture period or at the regular class time the week prior.**

Those instructors & students involved in evening classes (classes that meet at 5:00 p.m. and later) should refer to the 7:00 p.m. exam time each day and the information printed below\*.

### **MONDAY, DECEMBER 14, 2009**

8:00 a.m.-10:00 a.m.	All classes which meet M-W-F at 9:00 & 9:30 a.m.
11:30 a.m.- 1:30 p.m.	All classes which meet TU-TH at 3:00, 3:30, & 4:00 p.m.
3:00 p.m.- 5:00 p. m.	All classes which meet M-W-F at 8:00 a.m.

### **TUESDAY, DECEMBER 15, 2009**

8:00 a.m.-10:00 a.m.	All classes which meet M-W-F at 12:00 noon, 12:15 & 12:30 p.m.
11:30 a.m.- 1:30 p.m.	All classes which meet TU-TH at 11:00 a.m.
3:00 p.m.- 5:00 p.m.	All classes which meet TU-TH at 12:00 noon, 12:30 & 1:00 p.m.
7:00 p.m. – 9:00 p.m.	All classes which meet on Mondays at <u>5:00 p.m. &amp; later</u>

### **WEDNESDAY, DECEMBER 16, 2009**

8:00 a.m.-10:00 a.m.	All classes which meet TU-TH at 8:00 a.m. & 8:30 a.m.
11:30 a.m.- 1:30 p.m.	All classes which meet M-W-F at 10:00 a.m.
3:00 p.m.- 5:00 p.m.	All classes which meet TU-TH at 2:00 p.m.
7:00 p.m. – 9:00 p.m.	All classes which meet on Tuesdays at <u>5:00 p.m. &amp; later</u>

### **THURSDAY, DECEMBER 17, 2009**

8:00 a.m.-10:00 a.m.	All classes which meet TU-TH at 9:00, 9:30, 10:00 & 10:30 a.m.
11:30 a.m.- 1:30 p.m.	All classes which meet M-W-F at 2:00 p.m.
3:00 p.m.- 5:00 p.m.	<b>No classes scheduled (alternate final exam time for time conflicts)</b>
7:00 p.m. – 9:00 p.m.	All classes which meet on Wednesdays at <u>5:00 p.m. &amp; later.</u>

### **FRIDAY, DECEMBER 18, 2009**

8:00 a.m.-10:00 a.m.	All classes which meet M-W-F at 3:00, 3:30 & 4:00 p.m.
11:30 a.m.- 1:30 p.m.	All classes which meet M-W-F at 1:00 p.m.
3:00 p.m.- 5:00 p.m.	All classes which meet M-W-F at 11:00 a.m.
7:00 p.m. – 9:00 p.m.	All classes which meet on Thursdays at <u>5:00 p.m. &amp; later</u>

>>> Students may view semester grades and GPA via [Orediggerweb](#) Monday 12/28/2009 <<<

**\*FINAL SCHEDULE FOR EVENING CLASSES:** Final examinations for evening classes (those classes meeting at 5:00 p.m. & later) will be held final exam week during the first class meeting day of the week (or only class meeting if the class meets once per week) at 7:00 p.m. For example, if a class meets Monday and Wednesday evenings at 5:00 p.m., the final will be given at 7:00 p.m. on Tuesday, December 15<sup>th</sup>. **Students having a conflict with any of the above scheduled exam times should contact the instructors involved to resolve the conflict.** If the conflict remains unresolved, contact the Vice-Chancellor for Academic Affairs Office. In the event a class meeting time has not been scheduled above, students should consult the instructor for the day and time of the final.

### **INSTRUCTORS PLEASE NOTE:**

- All classes must meet according to the above schedule to meet accreditation standards.
- **Final grades are to be submitted via [Orediggerweb](#) no later than 12:00 Noon, Tuesday, December 22, 2009.**
- Faculty with unusual problems should contact the Registrar early in the semester.