

## FIRST (FALL) SEMESTER 2008 – 2009 FINAL EXAM SCHEDULE

Accreditation standards require that all classes meet during the final week of the Fall Semester (December 12, and December 15, 16, 17 & 18 2008). There are no exceptions to this requirement. Students taking classes offered through other MUS Units or Universities should check finals schedules for those institutions, as their final exam schedule may vary from what is printed below.

The final week schedule, during which final exams may be given, is generally based upon the first regular class meeting day/time during the semester. For example, the final for a class that meets Monday - Thursday (MTWR) from 2 – 2:50 p.m. is based on the first meeting day (Monday at 2:00), and therefore is scheduled on Wednesday, December 12 at 11:30 a.m. The final for a class that meets Tuesday & Thursday (T/R) or Thursday (R) only at 11:00 a.m. is scheduled Monday, December 11 at 11:30 a.m. Each final class is scheduled to meet for 2 hours, although instructors are authorized to go an hour longer, if needed. Examinations will be held in the regularly scheduled classrooms. **Please note: No labs will be scheduled during this week. Lab finals may be given during the lecture period or at the regular class time the week prior.**

Those instructors & students involved in evening classes (classes that meet at 5:00 p.m. and later) should refer to the 7:00 p.m. exam time each day and the information printed below\*.

**FRIDAY, DECEMBER 12, 2008**

8:00 a.m.-10:00 a.m.	All classes which meet M-W-F at 3:00, 3:30 & 4:00 p.m.
11:30 a.m.- 1:30 p.m.	All classes which meet M-W-F at 1:00 p.m.
3:00 p.m.- 5:00 p.m.	All classes which meet M-W-F at 11:00 a.m.
7:00 p.m. – 9:00 p.m.	All classes which meet on Thursdays <u>at 5:00 p.m. &amp; later</u>

**MONDAY, DECEMBER 15, 2008**

8:00 a.m.-10:00 a.m.	All classes which meet M-W-F at 9:00 & 9:30 a.m.
11:30 a.m.- 1:30 p.m.	All classes which meet TU-TH at 3:00, 3:30, & 4:00 p.m.
3:00 p.m.- 5:00 p.m.	All classes which meet M-W-F at 8:00 a.m.

**TUESDAY, DECEMBER 16, 2008**

8:00 a.m.-10:00 a.m.	All classes which meet M-W-F at 12:00 noon, 12:15 & 12:30 p.m.
11:30 a.m.- 1:30 p.m.	All classes which meet TU-TH at 11:00 a.m.
3:00 p.m.- 5:00 p.m.	All classes which meet TU-TH at 12:00 noon, 12:30 & 1:00 p.m.
7:00 p.m. – 9:00 p.m.	All classes which meet on Mondays at <u>5:00 p.m. &amp; later</u>

**WEDNESDAY, DECEMBER 17, 2008**

8:00 a.m.-10:00 a.m.	All classes which meet TU-TH at 8:00 a.m. & 8:30 a.m.
11:30 a.m.- 1:30 p.m.	All classes which meet M-W-F at 10:00 a.m.
3:00 p.m.- 5:00 p.m.	All classes which meet TU-TH at 2:00 p.m.
7:00 p.m. – 9:00 p.m.	All classes which meet on Tuesdays at <u>5:00 p.m. &amp; later</u>

**THURSDAY, DECEMBER 18, 2008**

8:00 a.m.-10:00 a.m.	All classes which meet TU-TH at 9:00, 9:30, 10:00 & 10:30 a.m.
11:30 a.m.- 1:30 p.m.	All classes which meet M-W-F at 2:00 p.m.
3:00 p.m.- 5:00 p.m.	<b>No classes scheduled (alternate final exam time for time conflicts)</b>
7:00 p.m. – 9:00 p.m.	All classes which meet on Wednesdays <u>at 5:00 p.m. &amp; later.</u>

>>> Students may view semester grades and GPA via [Orediggerweb](#) Friday 12/22/2008 <<<

**\*FINAL SCHEDULE FOR EVENING CLASSES:** Final examinations for evening classes (those classes meeting at 5:00 p.m. & later) will be held final exam week during the first class meeting day of the week (or only class meeting if the class meets once per week) at **7:00 p.m.** For example, if a class meets Monday and Wednesday evenings at 5:00 p.m., the final will be given at 7:00 p.m. on Monday, December 10<sup>th</sup>. **Students having a conflict with any of the above scheduled exam times should contact the instructors involved to resolve the conflict.** If the conflict remains unresolved, contact the Vice-Chancellor for Academic Affairs Office. In the event a class meeting time has not been scheduled above, students should consult the instructor for the day and time of the final.

**INSTRUCTORS PLEASE NOTE:**

- All classes must meet according to the above schedule to meet accreditation standards.
- **Final grades are to be submitted via [Orediggerweb](#) no later than 12:00 Noon, Friday, December 22, 2008.**
- Faculty with unusual problems should contact the Registrar early in the semester.