



Graduate School Office
 1300 West Park Street
 Butte, MT 59701-8997
 Tel: (406) 496-4304
 Fax: (406) 496-4710
 E-Mail: cdunstan@mtech.edu
<http://www.mtech.edu/gradschl/>

Graduate IMS Application

- APPLICATION:** Complete all required forms included in the Montana Tech of The University of Montana Graduate School Admission Application Packet. Submit forms to Montana Tech’s Graduate School Office (address shown above).
- APPLICATION FEE:** A non-refundable check or money order payable to Montana Tech in the amount of **\$30.00** must accompany Application. An application will not be processed until the fee is received.

SEND COMPLETED APPLICATION MATERIALS TO:

Graduate School Office
 Montana Tech of The University of Montana
 1300 West Park Street
 Butte, Montana 59701

APPLICATION FOR ADMISSION TO MONTANA TECH GRADUATE SCHOOL

EFFECTIVE TERM: Fall 20____ Spring 20____ Summer 20 ____

IDENTIFYING INFORMATION

Full legal name

_____ (Last) (First) (Middle)

Previous Name(s)

_____ (Last) (First) (Middle)

Social Security # _____ - _____ - _____ We ask you to voluntarily provide this number, which permits the school to distinguish between individuals of the same or similar names. This is especially important should you request a transcript at a later date or wish to be considered for financial aid. You will not be penalized should you decline to provide your Social Security number.

DEMOGRAPHIC INFORMATION

Mailing Address _____

Billin Permanent Address _____

City, State, Zip _____

City City, State, Zip _____

County (if Montana) _____

Count County (if Montana) _____

Telephone # _____

Tele Telephone # _____

E-Mail Address: _____

BIRTH INFORMATION:

Date of Birth _____ Place of birth (City, State, Country) _____

Country of Citizenship _____ If not US, permanent resident alien of US? Yes No

(If you are a citizen of a country other than the United States, but are declaring permanent residency, you must provide a copy of the front and back of your green card.)



ACADEMIC HISTORY

Please list all colleges attended. Transcripts must be sent *directly* to Montana Tech Graduate School Office.

College	City/State	Date Attended		Degree Received/Major
		From (Mo/Yr)	To (Mo/Yr)	
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Have you previously attended Montana Tech? No Yes Dates: _____

Did you attend college during the last year? No Yes Institution: _____

Were you ever suspended/dismissed for academic reasons from any of the institutions listed above?
 No Yes If Yes, please attach an explanation.

Have you ever been subject to discipline, suspension or probation at any institution of post secondary education (beyond high school) for reasons not related to academic performance?
 No Yes If yes, please attach an explanation.

PERSONAL INFORMATION

1. Are you claiming Montana residency for fee purposes? Yes No

2. Indicate whether or not the following statements describe you:

a) I am a member of the armed forces of the United States assigned to active duty in Montana.
 Yes No

b) I am the spouse of a member of the armed forces of the United States assigned to active duty in Montana.
 Yes No

c) I permanently reside in Montana and am employed full-time in a permanent job in Montana and the primary purpose for my coming to Montana was not the education of myself, my spouse, or my dependent children.
 Yes No

d) I am the spouse of an individual who permanently resides in Montana and am employed full-time in a permanent job in Montana and the primary purpose for my coming to Montana was not the education of myself, my spouse, or my dependent children.
 Yes No

3. With whom do you make your permanent home? _____

Relationship: _____

Address: _____

City, State, Zip: _____

RESIDENCY INFORMATION

4. Please complete A–H below:

A. Of what state are you a resident? _____ Date residency began _____

B. How long have you been a resident of that state? _____

C. Have you filed a state income tax return? Yes No

In what state? _____ Tax year _____ As a full-year resident? part-year resident?

D. In what state are you registered to vote? _____ Date registered _____

E. From what state is your driver's license issued? _____ Date issued _____

F. In what state is your vehicle registered? _____ Date registered _____

G. Employment status? Full-time Part-time Retired Unemployed Seasonal

Employer: _____ Employment start date: _____

Address: _____ City, State, Zip: _____

H. Spouse's employment status? Full-time Part-time Retired Unemployed Seasonal

Employer: _____ Employment start date: _____

Address: _____ City, State, Zip: _____

5. Were you in the armed services? No Yes

Dates of active duty from _____ to _____

City & state from which you entered the service _____

6. Please complete the table below with information about yourself for the past two years:

Dates:		Place of Residence	Employment	Schools Attended
From	To			

REFERENCES

List the names, addresses, and positions of three persons (not relatives) who are qualified to give information concerning your graduate study potential, ability, and character. Examples are professors in your major field, technical supervisors, department deans, or deans from your baccalaureate institution. Reference Forms should be returned to:

Graduate School Administrator, Montana Tech, 1300 West Park Street, Butte, MT 59701 USA

Name	Address	Position
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECURITY - REQUIRED

Have you ever been convicted of a criminal offense involving physical injury to persons or property or otherwise institutionalized for conduct causing physical injury to persons or property?

No Yes If yes, please attach an explanation.

Montana institutions of higher education using this application do not discriminate in admission, or the provision of services, nor employment policies on the basis of race, gender, national origin, marital status, creed, religion, color, age, or physical or mental handicap.

Male Female

Until the time you were 18 years old, had either of your parents (or guardian(s), if applicable) with whom you reside COMPLETED a Bachelor's degree? Yes No

If you have a physical, sensory, or learning disability that should be brought to the attention of the institution to which you are seeking admittance, please submit a confidential request for services through the Graduate School Office once you are accepted for admission.

The U.S. Department of Education, Office for Civil Rights, requires the institution to report aggregate data about the ethnic background of students. The Montana University System also requires the institution to report students' ethnic background data for tracking purposes in support of Board of Regents Policy on Minority Achievement. The definitions of each category, except for American Indian or Alaska Native, are based on those recommended by the federal Interagency Committee on Education. The definition for American Indian was adopted by the Board of Regents June 21, 1989.

- African American – A person having origins in any of the black racial groups of Africa.
- American Indian or Alaska Native – Indian means any individual who (1) is a member of a tribe, band or other organized group of Indians (as defined by the Indian, tribe, band or other organized group), including those tribes, bands, or groups terminated since 1940, and those recognized by the state in which they reside, or who is a descendant in the first or second degree (first degree refers to parents and second degree refers to the child's grandparents) of such as member, or (2) is considered by the Secretary of the Interior to be an Indian for any purpose, or (3) is an Eskimo or Aleut or other Alaska Native.
- Asian or Pacific Islander – A person having origins in any of the original people of the Far East, Southeast Asia, or the Pacific Islands.
- Caucasian/White Non-Hispanic – A person having origins in any of the original people of Europe, North Africa, the Middle East or the Indian subcontinent.
- Hispanic – A person of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin, regardless of race.

Please indicate your ethnic background:

- African American
- American Indian or Alaska Native
Specify primary tribal affiliation _____
Reservation _____
- Asian or Pacific Islander
Specify country of origin _____
- Caucasian White Non-Hispanic
- Hispanic
Specify country of origin _____

I hereby certify that to the best of my knowledge, the foregoing information is true and complete without evasion or misrepresentation. I understand that if it is later found otherwise, it is sufficient cause for rejection or dismissal. If my application is approved, I agree to abide by the present and future rules and regulations, both academic and nonacademic, and the scholastic standards of the appropriate institution, its colleges, schools, departments and institutes, including but not limited to those rules, regulations and standards stated in both the undergraduate and graduate catalogs. I further acknowledge that if I fail to adhere to these regulations or meet these requirements, my registration may be canceled.

Applicant's Signature: _____ Date: _____

REMINDER: A \$30.00 non-refundable application fee payable to Montana Tech must accompany this application.