MontanaTech
THE UNIVERSITY OF MONTANA

Computer Science Outreach Coordinator

DEPARTMENT: Computer Science
Employment Detail: Temporary, Full-Time
Applications received by July 15, 2017 will be guaranteed full review and consideration.
Applications received after that date may be considered until an adequate applicant pool has been established.

DUTIES:

The Department of Computer Science at Montana Tech is seeking qualified applicants for a high school outreach position starting August 2017. Responsibilities include organizing and presenting interactive coding demonstrations for Montana high schools, teaching computer science JumpStart dual enrollment courses, overseeing undergraduate tutors that will assist Montana high school students with CodeHS.com exercises, and interfacing with industry. Salary is commensurate with qualifications and experience.

REQUIRED QUALIFICATIONS:

A B.S. in Computer Science or closely related field with a Montana Educator License (or application made for a Class 8 certification within one month of hire). In addition, candidates will be expected to have experience with web content management; excellent verbal and written communications skills; flexibility to adapt to unexpected audiences and circumstances on the fly; ability to engage high school students in hands-on technology activities; and flexibility to change approaches based upon analysis of data. Candidates must be able to provide evidence of being a self-starter and being self-directed. Travel within the state is required.

PREFERRED QUALIFICATIONS:

Preferred qualifications are (1) an M.S. in Computer Science and/or closely related field and (2) prior high school teaching experience (3) experience with (a) tracking and interpreting data, (b) presenting interactive coding demonstrations,(c) teaching dual enrollment courses (like JumpStart), (d) overseeing undergraduate tutors, and (e) interfacing with industry.

To apply, please submit the following items:
1)Letter of application, 2) Resume', 3)Name and contact information for 3 professional references

The items listed above should be sent or e-mailed to:
Montana Tech Human Resources, 1300 West Park Street, Butte, MT 59701
e-mail: HumanResources@mtech.edu Phone: 406-496-4380 Fax: 406-496-4387

Any offer of employment is contingent upon a satisfactory criminal background check.