Custodian I

**DEPARTMENT:** Physical Facilities  
**Closing Date:** Review will begin December 7, 2016 and continue until position is filled  
**Employment Detail:** Permanent, Full-Time  
**Salary:** $11.00/ Hour

**Primary Duties**
- Clean campus offices, labs, classrooms, hallways, restrooms, and assigned areas as required.
- Have working knowledge of proper cleaning methods and procedures in a safe and efficient manner.
- Maintain proper appearance of buildings to include entrances and exits, snow removal of sidewalks adjacent to buildings, and grounds clean-up around buildings.
- Follow safe work practices and participate in safety and custodial training as required. Display proper knowledge, care, and use of cleaning products and supplies, and maintain equipment as required.
- Be able to properly lift 50- to 100-lbs from ground level to a height of 4’-6” and be able to carry 30-lbs for a maximum distance of 30-ft.
- Follow oral and written instructions,
- Solve problems encountered during cleaning process.
- Work alone and on occasion as part of a team.
- Work graveyard shift.
- Be able to perform manual labor including snow removal.
- Perform additional duties as assigned by the custodial supervisor.

**REQUIRED QUALIFICATIONS:**
- Must be able to follow written and oral communications and solve problems during the cleaning process.

**REQUIRED SKILLS:**
- Be able to properly lift 50- to 100-lbs from ground level to a height of 4’-6” and be able to carry 30-lbs for a maximum distance of 30-ft.

**PREFERRED QUALIFICATIONS:**
- Experience in institutional/commercial custodial work.
- Working knowledge of proper cleaning methods, procedures and cleaning machines in a safe and efficient manner.
- Working knowledge of Material Safety Data Sheets (MSDSs) for all cleaning products used.

To apply, please submit the following items:
1) Letter of application, 2) Resume’, 3) Name and contact information for 3 professional references

**The items listed above should be sent or e-mailed to:**  
Montana Tech Human Resources, 1300 West Park Street, Butte, MT 59701  
e-mail: HumanResources@mtech.edu  
Phone: 406-496-4380  
Fax: 406-496-4387

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Any offer of employment is contingent upon a satisfactory criminal background check.